

BUILDING MAINTENANCE QUESTIONNAIRE
CLASS CODES: 9000, 9012, 9014, 9015, 971

INSURED/PROSPECT _____

1. **Has this business been in operation for at least three years with work comp coverage?**_____

2. **Description of properties maintained (occupancy, construction, number of stories):**_____

3. **Describe duties of employees:**_____

4. **Do duties include any of the following (provide details):**
 - Exterior window washing
 - Grounds maintenance
 - Painting
 - Carpentry
 - Plumbing
 - Electrical
 - Use of ladders, scaffolding or lift equipment
 - Security guards
 - Roofing
 - Residential cleaning
 - Fire and storm restoration

5. **Maximum height worked**_____

6. **Any work subcontracted? (description and percentage)**_____

7. **Are certificates of WC obtained from all subs?**_____

8. **Number of full time employees**_____ **part time**_____ **Maximum at any one location**_____.

Completed by:_____

Date:_____